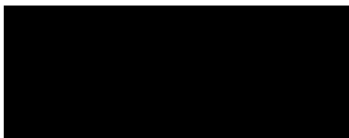


CONFIDENTIAL

5 September 1951

Report from Room 220, week of 4-7 September

To:

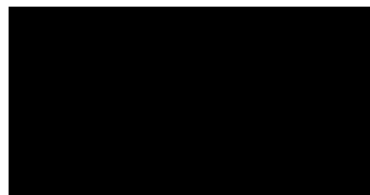


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From:

1. There have been further conferences in regard to a streamlined English course.
2. I spent several hours at the Library of Congress, tracking down material on the above.
3. Mrs. [REDACTED] and I have completed setting up the registration files.
4. I have explored the needs and set up a tentative plan for compulsory training and orientation of all clerical employees following clearance and preceding assignment to an office.
5. Friday was a double-barreled morning with registration of a new UTG/A Intelligence group and pre-testing of a new clerical refresher class.
6. The Budget loomed large on this horizon too.

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